

PARTICIPANT INFORMATION SHEET

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Protocol Title: Testing, Scaling and Dissemination of a Racial Equity in Healthcare Progress Report

Sponsor: Commonwealth Fund

KEY INFORMATION:

I would like to invite you to participate in a research study. Taking part in this study is voluntary. Please take time to read the following information carefully. Ask questions if anything you read is not clear or if you would like more information.

WHAT IS THIS STUDY ABOUT?

The purpose of this study to evaluate the impact of a racial equity Progress Report, a learning collaborative, and Implementation Playbook in promoting organizational change to reduce health inequities.

WHAT WILL TAKING PART INVOLVE?

There are several activities that you may participate in on behalf of your employer (e.g., healthcare organization). These include:

- Completing a racial equity Progress Report.
- Attending 4 virtual collaborative meetings.
- Responding to electronic questionnaires after virtual meetings.
- Attending a focus group (upon request).
- Participating in a one-on-one interview (upon request).
- Submitting an Action Plan/Charter.

WHY HAVE YOU BEEN INVITED TO TAKE PART?

The organization that you are employed by is classified as a health care organization and is interested in engaging in a learning collaborative to improve health equity within the organization.

DO YOU HAVE TO TAKE PART?

Taking part in this study is voluntary. By participating in these research activities (e.g., completing a Progress Report, joining learning collaborative meetings, submitting electronic surveys, and attending focus groups and/or interviews) you are agreeing to participate in this study.

WHAT ARE THE POSSIBLE RISKS AND BENEFITS OF TAKING PART?

There is little to no risk of participating in this study for you or the organization that you are employed by. There is a possibility of loss of confidentiality in the event of a data breach. Data will be stored on secure encrypted servers at Rush University Medical Center and Illinois Health & Hospital Association to minimize this risk.

The benefit of participating is that you will receive a baseline assessment of racial equity within the organization. You will also receive an Implementation Playbook and attend a learning collaborative that may help you and your colleagues identify next steps towards advancing health equity within the organization and the community.

WILL TAKING PART BE CONFIDENTIAL?

Data from the Progress Reports will be shared in aggregate form to other healthcare organizations. Information collected from surveys, focus groups, and one-on-one interviews will be de-identified. Virtual focus groups and one-on-one interviews will be recorded to ensure data collection accuracy. This may include recording your name and face if you choose to attend with the camera on. Information regarding the recording of interviews will be disclosed prior to scheduling the interview/focus group.

INFORMATION YOU PROVIDE WILL BE RECORDED, STORED AND PROTECTED

Data from the Progress Report will be stored on a secure network at Illinois Health & Hospital Association. Data collected from electronic surveys, focus groups, and one-on-one interviews will be stored on a secure network at Rush University Medical Center. Focus groups and interviews will be recorded using Zoom. All data, including recordings, will be saved for 7 years on a Rush server, and then deleted.

CONTACT FOR FURTHER INFORMATION

Please feel free to contact Rebecca Dawar at Rebecca_Dawar@rush.edu if you have any questions about the study.

THANK YOU